



## International Office

### Incoming exchange students fall semester / academic year 2013/14

#### Exchange student nomination

We welcome nominations of exchange students from partner institutions until July 15. Please send names and e-mail addresses of all nominated students via e-mail: [studyabroad@uni.leuphana.de](mailto:studyabroad@uni.leuphana.de). We will then contact the nominees directly and provide them with information on the application process.

#### Formal application

The online application form can be accessed via: [www.leuphana.de/en/services/io/incomings/exchange/prearrangement/antrag-auf-zulassung.html](http://www.leuphana.de/en/services/io/incomings/exchange/prearrangement/antrag-auf-zulassung.html)

#### Housing Service

To exchange students coming from our partner institutions, we offer accommodation in both on and off campus residence halls and also in private apartments in town. Students who wish to use the housing service should send the accommodation request together with the application form.



#### Buddy program

Each incoming student is assigned a buddy as individual contact person. The buddy is a fellow student who helps the newcomers to feel at home in Lüneburg. Students sign up for the buddy program via e-mail: [buddy@uni.leuphana.de](mailto:buddy@uni.leuphana.de)

#### German language courses

We strongly recommend that incoming exchange students have at least A2 German proficiency level. However, pre-sessional intensive German language courses and regular German language courses at different levels during the semester support a fast language acquisition: [www.leuphana.de/en/services/io/incomings/exchange/program-of-study/german-language-courses.html](http://www.leuphana.de/en/services/io/incomings/exchange/program-of-study/german-language-courses.html)

#### Orientation week

Our one-week orientation program before the start of every semester is tailored to the needs of new incoming international students. We jointly process all necessary formal paperwork, introduce the newcomers to the campus and its facilities, and get them ready for their semester at Leuphana.

#### New counselling service via Skype

We invite your students to contact us via Skype to get first hand information about study abroad at Leuphana. The service is available every Wednesday from 3-4 pm (UTC+2) via [www.leuphana.de/en/services/io/incomings/exchange/prearrangement.html](http://www.leuphana.de/en/services/io/incomings/exchange/prearrangement.html)

### International Summer University

Those of your students who will not be able to spend a semester at Leuphana or who want to improve their German skills before the start of the semester are welcome to join our International Summer University from 5 to 30 August 2013. We offer intensive courses in German language and culture at all levels (25 h per week) including an exciting social program. Students can earn ECTS credits for successful participation. Further information: [www.leuphana.de/isu](http://www.leuphana.de/isu)

### NAFSA

Claudia Wölk will be attending this year's NAFSA conference in St. Louis and would be pleased to meet you or your colleagues. Please feel free to contact her at any time to schedule a meeting or visit her at the German booth no. 2105. Contacts: Claudia Wölk, International coordinator [cwoelk@uni.leuphana.de](mailto:cwoelk@uni.leuphana.de)  
Katharina Sicking & Laura Thiessen,  
International students advisors  
[studyabroad@uni.leuphana.de](mailto:studyabroad@uni.leuphana.de)



Laura

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