



KOZMINSKI UNIVERSITY FACT SHEET

University Name	Kozminski University
University Erasmus Code	PLWARSZAW21
Language of instruction	English/Polish
Academic Year Structure	2 semesters (15 weeks each semester)
Term / Semester dates	30th September- 7th February (Fall); 17th February- 27th June (Spring)
Website	www.kozminski.edu.pl ; http://www.kozminski.edu.pl/en/
Address	57/59 Jagiellonska St., 03-301 Warsaw, Poland
Nominations deadline	to apply for the Fall Semester or Academic Year - May 1-st. to apply for Spring Semester - November 1-st.
Document submission deadline	For fall semester- May 31 st For Spring semester- November 30 th
Language Requirements	B2, FCE, IELTS, TOEFL; unless English is a native language or a language of instruction at the home university
Contact person for incoming students	Ewa Buczyńska incoming@alk.edu.pl
Contact person for outgoing non EU countries students	Joanna Kartasiewicz jkartasiewicz@alk.edu.pl
Erasmus coordinator / outgoing students	Kinga Nekanda-Trepka kingant@alk.edu.pl
Link with material for the incoming exchange students	http://www.kozminski.edu.pl/en/students/international-student-exchange/incoming-students/



Business School
Rankings 2010

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tel. +48 22 519 21 00, fax +48 22 519 23 01
university@kozminski.edu.pl, www.kozminski.edu.pl



KOZMINSKI INTERNATIONAL BUSINESS SCHOOL		
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INTERNATIONAL RELATIONS OFFICE		
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INFORMATION FOR INCOMING STUDENTS	
Course Information/Syllabus	Syllabi will be available just BEFORE the beginning of each semester (will be sent by e-mail) http://www.kozminski.edu.pl/en/students/international-student-exchange/incoming-students/
Course Selection/Procedure	Students are given two weeks to make their final selection and to submit course request forms to their coordinator. Undergraduate students may choose courses from BBA, graduate from MSc.
Learning Agreement	Second week of October (fall semester) End of February (spring semester)
Course Load per semester	Depending on the home institution's requirements. At KU, 30 ECTS credits per semester. Exchange student are requested not to take more than 37 ECTS
Language of Instruction	English
Approximate Expenses, per month per student	Accommodation: 250-450 Euro Food: 150 Euro Public Transport: 11 Euro (student 1-month pass) Other expenses: 50- 70 Euro
Visa	Depending on a country
Accommodation	Off-Campus
Recommended Company (Real Estate Agency)	Home Broker rent@homebroker.pl Remi Nieruchomości http://www.remi.nieruchomosci.pl/ oskar@reminieruchomosci.pl BeeAbroad www.beeabroad.com
Recommended Arrival Date	23 rd September (fall semester) 10 th February (spring semester)
Arrival Information	Pick-up assistance : yes by previously appointed person (Mentor program managed by ESN)
Orientation Week	Usually few days before semester starts Fall semester: 25-29 September 2013 Spring semester: 12-16 February 2014