

## Project Management and Controlling

Code: MFPRK31G03-EN

ECTS Credit Points: 3

Evaluation: exam

Year, Semester: 3<sup>rd</sup> year, 2<sup>nd</sup> semester

Its prerequisite(s): -

Further courses are built on it: Yes/No

Number of teaching hours/week (lecture + practice): 2+2

### Topics:

Project roles within an organization, project definition. Returning a determination. Project planning, logical link control, Project planning with responsibilities, duties, deadlines. WBS, Project planning, timing, Project planning resource and allocation. Budget planning, Project plan closure, implementation, control. Project end. Project evaluation. Project support. What is project risk? Sponsors and other participants, project finance risks.

### Literature:

- Kerzner, H.R. (2013): Project Management: A Systems Approach to Planning, Scheduling, and Controlling. Wiley. ISBN 978-0470278703
- Heagney, J. (2011): Fundamentals of Project Management. AMACOM. ISBN 978-0814417485
- Duff, D. – Quilliam, J. (2011): Project Management. Management Briefs. ISBN 978-1906946050
- Lock, D. (2013): Project Management. Gower. ISBN 978-1409452690
- E:R. Yescombe (2002): Principles of Project Finance Yesbombe ConsultingLtd. ISBN: 978-0-123-91058-5

### Schedule

#### 1<sup>st</sup> week Registration week

#### 2<sup>nd</sup> week:

**Lecture:** Introduction to project management Projects and project management, Functions of project management, Goals and objectives,

**Practice:** Introducing project management

#### 4<sup>th</sup> week:

**Lecture:** Design teams, positive team environment

**Practice:** Management responsibilities

#### 3<sup>rd</sup> week:

**Lecture:** Stakeholder roles

**Practice:** Leading Stakeholders

#### 5<sup>th</sup> week:

**Lecture:** Project life Cycle, Project environment

**Practice:** Project life Cycle in practice

<b>6<sup>th</sup> week:</b> <b>Lecture:</b> Management responsibilities <b>Practice:</b> , Concept and criteria of PM tools	<b>7<sup>th</sup> week:</b> <b>Lecture:</b> Project Success Factors, good project criteria, Responsibilities <b>Practice:</b> Mid term test I
<b>8<sup>th</sup> week: 1<sup>st</sup> drawing week</b>	
<b>9<sup>th</sup> week:</b> <b>Lecture:</b> Introduction to the Theory and Practice of Project Finance <b>Practice:</b> Analysing case study related to the lecture. <b>11<sup>th</sup> week:</b> <b>Lecture:</b> Project Finance Risk Analysis, Risk Management <b>Practice:</b> Solving exercise related to the lecture <b>13<sup>th</sup> week:</b> <b>Lecture:</b> Financing Deal <b>Practice:</b> Solving exercise related to the lecture	<b>10<sup>th</sup> week:</b> <b>Lecture:</b> The Market for Project Finance: Applications and Sectors <b>Practice:</b> Analysing case study related to the lecture. <b>12<sup>th</sup> week:</b> <b>Lecture:</b> The Role of Advisors in Project Finance Deal <b>Practice:</b> Analysing case study related to the lecture. <b>14<sup>th</sup> week:</b> <b>Lecture:</b> Legal aspects of Project Finance <b>Practice:</b> Mid term test II
<b>15<sup>th</sup> week: 2<sup>nd</sup> drawing week</b>	

## Requirements

### A, for a signature:

Participation at practice classes is compulsory. Students must attend practice classes and may not miss more than three practice classes during the semester. In case a student does so, the subject will not be signed and the student must repeat the course. Students can't take part in any practice class with another group. Attendance at practice classes will be recorded by the practice leader. Being late is equivalent with an absence. In case of further absences, a medical certification needs to be presented. Missed practice classes must be made up for at a later date, being discussed with the tutor.

During the semester there are two tests: the mid-term test is on the 8<sup>th</sup> week and the end-term test is on the 15<sup>th</sup> week. Students must sit for the tests.

### B, for a grade:

The course ends in a mid-semester grade based on the average grade of the two tests.

The minimum requirement of the mid-term and the end-term test is 60% separately. The grade for each test is given according to the following table:

Score	Grade
0-59	fail (1)
60-69	pass (2)
70-79	satisfactory (3)
80-89	good (4)

90-100                      excellent (5)

If the score of any test is below 60, the student once can take a retake test of the whole semester material.